

Now Hiring: Program Facilitator - Teen Apprenticeship

**Type**: Part-time (In-Person)

Locations: Red Hook and Governor's Island

### **About Beam Center**

At Beam we work together to construct spectacular projects - big and small - that highlight the magic of creative cooperation. We are a community of individuals who are adaptable, problem-solving, curious, independent and collaborative. We are artists, performers, teachers, fabricators, activists, engineers and more. Our staff includes more than 30 adults with a wide range of educational experiences, united by our passion for making things, collaboration, equity, and community. We work in-person in a variety of settings, including classrooms, fabrication labs and public spaces throughout New York City. More than 96% of the young people we serve identify as youth of color and/or newly immigrated. Check out our <u>Staff Spotlight series</u> to learn more about the talented people who work at Beam Center.

# Responsibilities:

Program Facilitator's will develop and lead hands-on learning experiences for youth 14-22 who will be participating in Beam Center's Summer Apprenticeship. They have a passion for developing and maintaining safe spaces for young people, excitement for youth maker spaces, and excitement of creative practices.

- Create meaningful, creative hands-on project experiences for youth that synthesize different technical and SEL skills in collaboration with artists, teachers, youth and Beam Center Staff
- Developing Icebreakers/Reflections that are iterative and build along a SEL Program Curriculum
- Community building, facilitation in building, collaborative, and interpersonal skills
- In collaboration with the Apprenticeship team, managing snack/program budget and sourcing materials.
- Documenting Attendance and dispatching surveys and documentation.
- Maintain communication with various teams or partners
- Work as part of a team to maintain the shop and studio

## Qualifications of strong candidates:

- A creative practice
- Experience teaching or working with youth, especially Spanish Speaking English Language Learners.
- Highly collaborative, able to ask questions, offer insight, professional opinions, and celebrate teamwork
- Highly independent, able to set and manage personal goals, expectations, and schedule
- Detail oriented with experience managing multi-faceted projects while meeting deadlines
- Imaginative, able to be flexible and resourceful, in the midst of change, uncertainty, and growth
- Curious, life-long learner

#### **Schedule & Compensation**

**Hours**: 4 days/week ~9:00 AM - 4:00 PM (20-30 hrs/week)

**Dates**: June 24- August 18th 2024 (compensated training time would begin in June on a weekly basis)

Compensation: \$27/hr

### **How to Apply**

- 1. Familiarize yourself with our organization by checking out our <u>website</u>, <u>Instagram</u>, and <u>Youtube</u>. Email <u>jobs@beamcenter.org</u> with any questions.
- 2. When you're ready to submit your application please <u>organize the following documents as a single PDF</u>: **Cover Letter** (<300 words), **Resume** and **Work samples** (photos, curriculum, link to website, etc). Applications can be emailed to jobs@beamcenter.org